



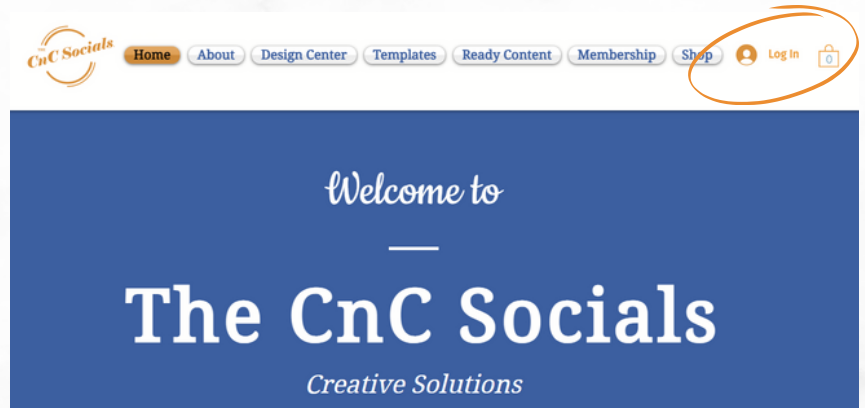
# HOW TO CONNECT MAILCHIMP TO CANVA ACCOUNT

**STEP BY STEP GUIDE ON HOW TO SYNC YOUR  
CANVA AND MAILCHIMP ACCOUNTS FOR  
SEAMLESS EMAIL CAMPAIGNS**

# How To Use Connect Mailchimp to Canva Account

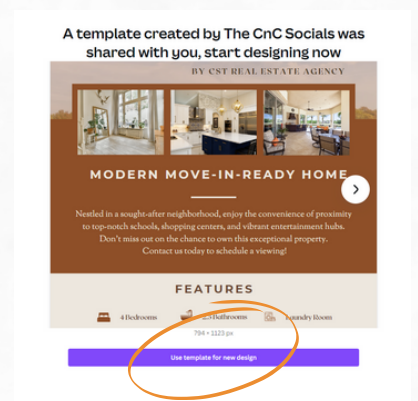
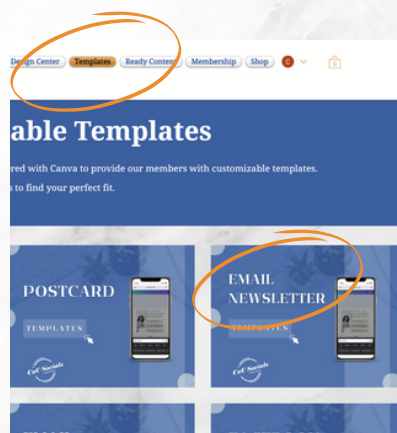
## 1. Log In

- Log into your CnC Socials account at the top right corner
- Log in using same email you purchased your membership with



## 2. Open Templates

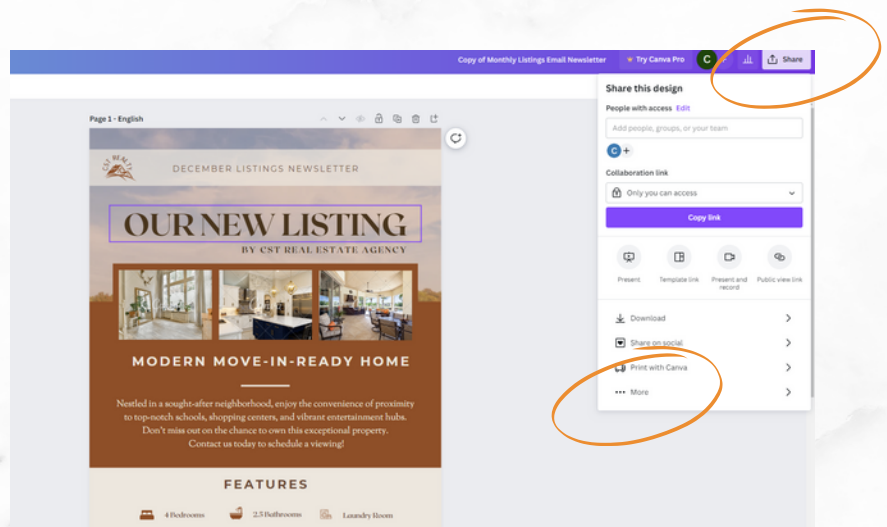
- Visit the Email Newsletter Templates Page
- Select your desired template and click “customize”
- Click on “use template” and log into your Canva account



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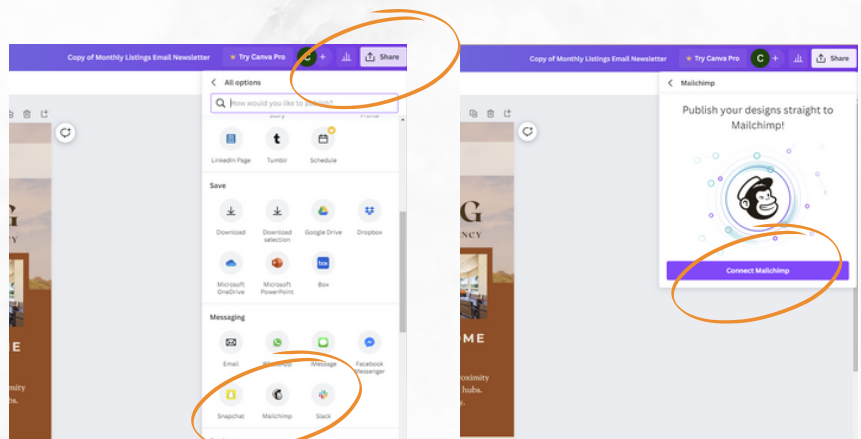
## 3. Share to Mailchimp

- Once your design is complete, select the share button at the top right of your screen.
- Scroll down to the “More” button and select that.



## 4. Connect Mailchimp

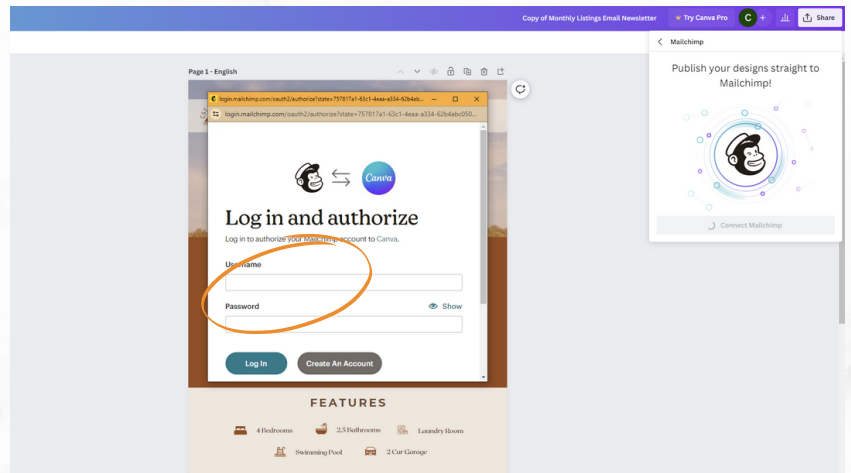
- Scroll down past the **social** and **save** options to the **messaging** option where you will find Mailchimp.
- Select the Mailchimp option and then select “Connect Mailchimp”



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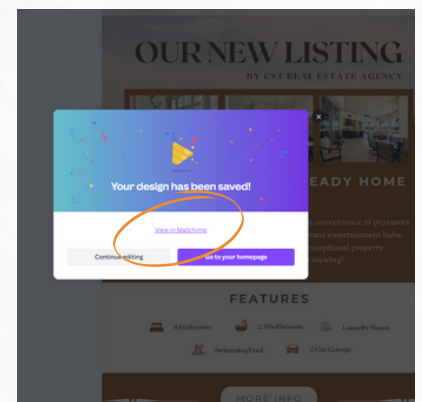
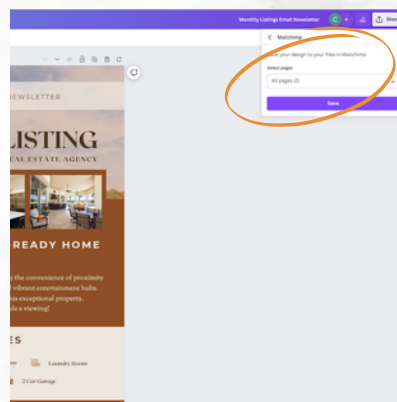
## 5. Login to Mailchimp

- Log into your Mailchimp account through Canva's website.



## 6. Export to Mailchimp

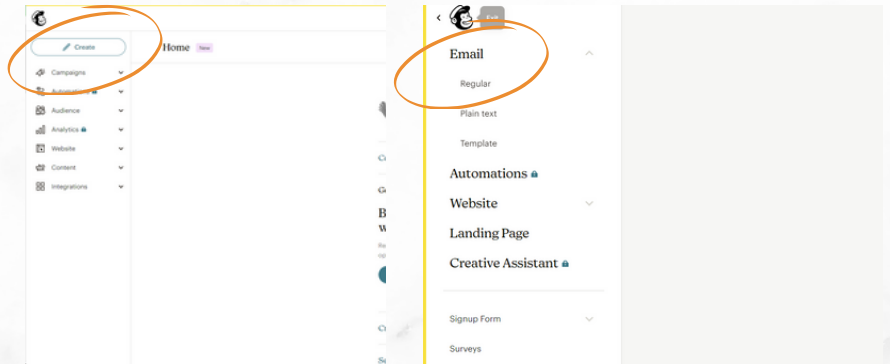
- Once your account is connected, you should see the following screen. If not, repeat step 3.
- Select the pages you would like exported to Mailchimp.
- Once your design is ready you will click "View in Mailchimp".



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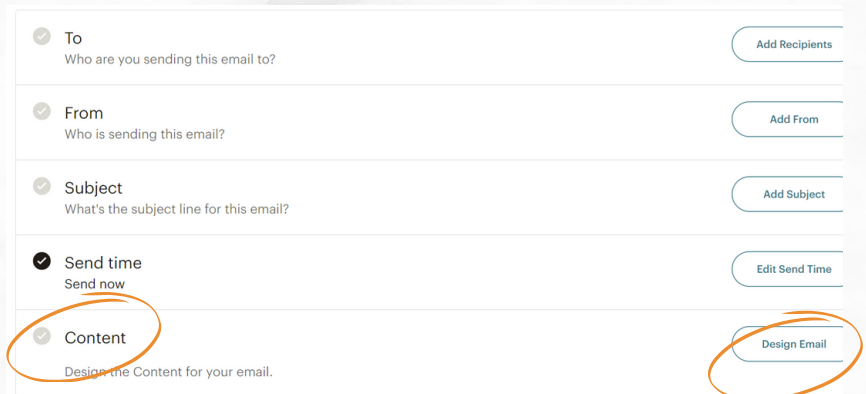
## 7. Create New Email

- Create a new email from Mailchimp using the “create” button on the top left.
- Select “regular” and name your email, and select begin.



## 8. Edit Email Design

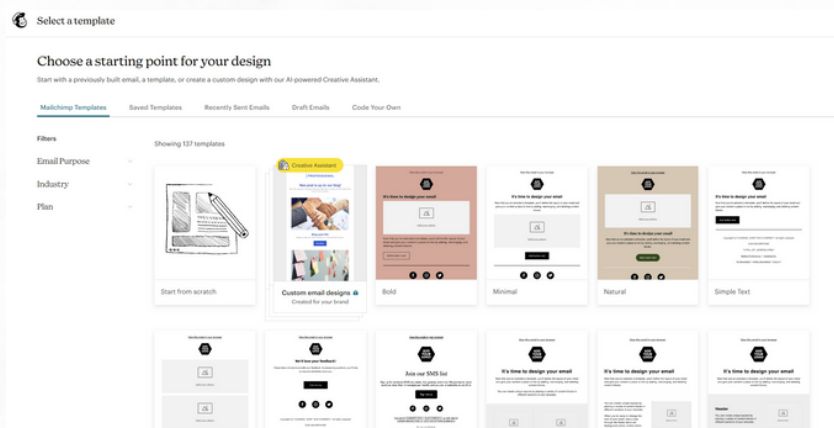
- Select “content” then select “design email”



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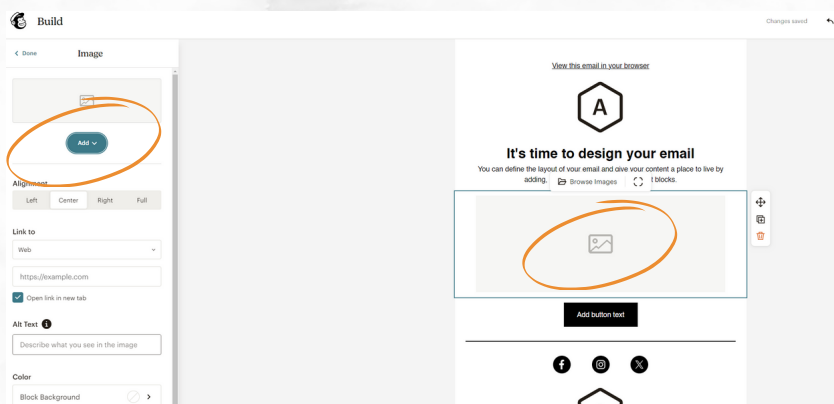
## 9. Edit Email Design

- Select a template from the following list and select “apply”.



## 10. Upload Canva Template

- Select a photo placeholder and select the “add” button on the right.
- Select “browse images” to open your Canva library of email newsletter templates.
- Select your desired template.



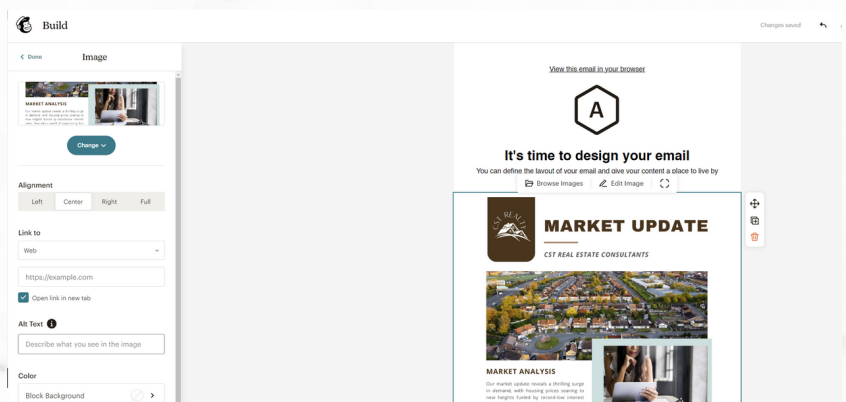
\* Alternatively, if browsing images to open your canva library does not work, you can select upload and select a saved Canva template from your library. (Go back to Canva to download your email newsletter template and save it as an image on your computer)



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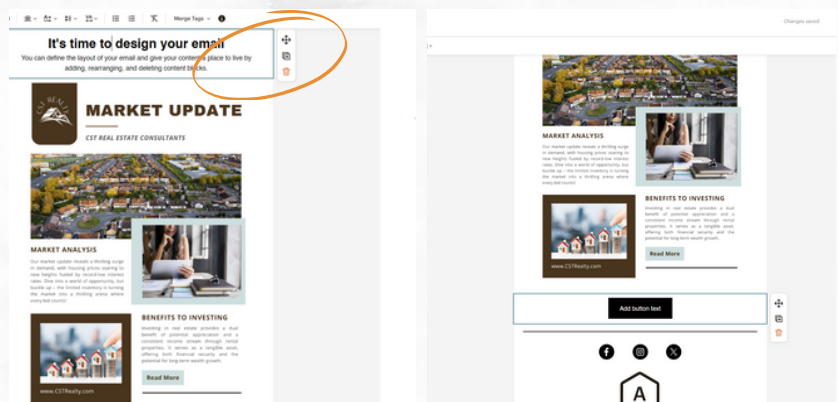
## 11. Upload Canva Template

- Select your desired Canva template from your library and it will automatically apply to your email template.



## 12. Adjust Email

- Adjust email components such as deleting or moving elements provided by mailchimp.
- Add links or remove buttons on your email template through Mailchimp.



Once you have adjusted the image, use Mailchimp as you usually would, uploading links, or adding headers/footers/ logos and sending your email to your contacts.